

**Economic Vitality Incentive Program
Consolidation Plan (Previous Filer)
As of: January 9, 2014**

Local Unit Name: City of Saline
County: Washtenaw

Plan available to the Public (select all that apply): **in Municipal Office** **Internet Website** **Other** _____

Update Status of Previous Years' Service Consolidation Proposal(s)					
Previous Years' Service Consolidation Proposal(s)	Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status of Proposal	Barriers Experienced in Implementing Proposal
1. State Police will staff their "Saline Detachment" of 4 troopers and 2 Sergeants at the Saline Police Department. The City provides the facility with no rental cost to the State. Saline and surrounding townships benefit from the additional police presence for no additional cost to the City. This represents a cost savings for the State Police.	Spring 2011 – December 2011 (Staffing began in December 2011)	Michigan State Police	\$75,000	Implemented: (4) Troopers (1) Sergeant (part-time)	None
2. Contract with Washtenaw County Road Commission (WCRC) to: a. Perform chip/cape seals on selected city streets. b. Increase use of WCRC contractors for pavement markings.	a. 1 st Qtr 2012 – Dec 2014 b. Spring & Summer 2013	Washtenaw County Road Commission	a. b. \$8,340	a. Ongoing Discussions b. Implemented	a. Had discussions with County on adding city streets to county chip/seal contract. At this time the county has not committed to a technique that will be beneficial to city streets.
3. The City will investigate offering the Washtenaw County Road Commission street sweeping services in adjacent residential subdivisions (contingent upon receiving grant to purchase a new street sweeper). The County currently contracts this service.	Applied for grant 4 th Qtr 2012; did not make first pass; still eligible for grant in 2 nd pass (2014/2015)	Adjacent residential subdivisions		Delayed until FY2015	The poor condition of our current sweeper does not allow for us to expand our service commitment at this time.
4. The City will investigate offering sweeping services to Saline Area School parking lots located in the city limits.	N/A	Saline Area Schools		Dropped	Schools have their own equipment for parking lot sweeping.
5. As opportunities arise, the City will consider the consolidation of internal City of Saline departments, staff positions, and perhaps physical locations.	May - Sept 2012	Internal	\$98,000	Implemented	None. Retirement of Finance Director provided opportunity to consolidate Finance & Treasurer's Departments.
6. Delegate authority to the Saline Area Fire Department to perform Fireworks Inspections for the City in accordance with The Michigan Fireworks Safety Act, PA 256 of 2011, as amended, MCL 28469	Dec. 17, 2012 (eff. by approval of the Saline City Council)	Saline Area Fire Department	\$500 - \$1,000	Implemented	None. The Saline Area Fire Department now performs inspections instead of using City employee or contractors.
7. As opportunities arise, the City will consider the consolidation of internal City of Saline departments, staff positions, and perhaps physical locations.	March – Sept 2013	Internal	\$59,000	Implemented	None. The Police Department was reorganized; 1 staff employee retired and has not been replaced.

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Update Status of Previous Years' Service Consolidation Proposal(s) (continued)					
Previous Years' Service Consolidation Proposal(s)	Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status of Proposal	Barriers Experienced in Implementing Proposal
8. Investigate sharing of services with the Saline Area Schools in the areas of IT, Community Education and Parks & Recreation structure and programming, and DPW services (i.e. grounds and lawn care maintenance). a. Shared purchasing of computer equipment b. Sharing of Community Education and Parks & Recreation structure and programming c. Sharing of DPW services	a. Mar-Jul 2013 b. Mar-Oct 2013 c. Mar-Oct 2013	Saline Area Schools	\$100/computer	a. Implemented b. Dropped c. Dropped	It was determined that the various functions performed in the areas of Parks & Recreation and DPW services by both the SAS and the City were either too diverse to benefit financially by consolidating services or would have negative impacts related to levels of service.
9. Collaborate with Bridgewater Township to have the City hold School elections on their behalf when the township has no other items on the ballot. This eliminates the need to operate a separate facility for school only elections.	Jan 7-14, 2013 (effective by approval of the Saline City Council)	Bridgewater Township	N/A	Implemented	None.

Additional Information:

Consolidation #1: The actual savings is realized by the State Police. Saline benefits from the additional police presence at no additional cost to the City.

Consolidation #2: The Department of Public Works remains in contact with the Washtenaw County Road Commission.

Consolidation #3: The City had anticipated a grant award for a new sweeper. The grant was not awarded in 2012 or in 2013 but the City plans to apply again for 2014.

Consolidation #6: Inspections will be performed as outlined in the Delegation Agreement between the Michigan Department of Licensing & Regulatory Affairs Bureau of Fire services and the Saline Area fire Department.

Consolidation #7: The City has done a good job in lowering costs by reducing staff and eliminating low priority activities in order to reduce expenditures. However, little more can be done in these areas without negatively impacting the quality of services to our residents and businesses.

Consolidation #8: The City and School District are investigating the possibility of consolidating specific services. The potential consolidation could result in the School District providing IT services to the City and being responsible for the parks & recreation functions currently provided by the City. The City in turn may take over some of the grounds maintenance activities for the School District.

Consolidation #9: Actual savings is recognized by Bridgewater Township and the Saline Area School taxpayers.

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Proposed Service Consolidation(s)					
Service Consolidation Proposal(s)	Implementation Timeline	Jurisdictions Involved	Estimated Savings/(Loss)	Description of Estimated Savings/(Loss)	Other Consolidation Benefits
1. Participate with local colleges & universities internship programs to accommodate a wide variety of academic programs while contributing to the continued success of City wide activities.	Jan – Dec 2014	Internal	\$4,800 – \$7,360	Interns would perform clerical tasks and assist staff on various projects at no cost to the City. Interns used by the Rec Center would perform duties normally paid as part-time employees.	Students get hands-on experience while City staff improves efficiency and productivity.
2. Establish a fiber optic connection to Pittsfield Township’s private fiber optic network allowing the City to access resources across their network.	Feb – Dec 2014	Pittsfield Township	\$10,000 – \$13,000	The City current pays different service providers monthly to connect to Oakland County CLEMIS and the police radio tower.	Potentially allow Saline Businesses access to the network.
3. Share back-up server with Pittsfield Township. The City would back-up nightly to a secured server located in Pittsfield Township.	February 2014	Pittsfield Township	\$1,500 - \$2,000	City currently back-ups data to a separate server at a cost of \$2,000 yearly.	
4. Expand Saline Recreation Center resident membership to the Saline Area Schools (SAS) District	January 2014	Surrounding SAS Townships	N/A	Loss of revenue from new lower fee structure is expected to be offset by the increase in new memberships.	Creates a feeling of community and belonging that has been lacking since our opening in 1991.
5. Transfer responsibility of downtown flower basket purchase and maintenance to Saline Main Street	Spring-Summer 2013	Internal	\$4,500	City no longer buys and maintains flower baskets.	

Additional Information:

Consolidation #1: There is no cost associated with the internship program. With the availability of interns, the City will be able to work on special projects and remain current with daily/weekly functions that otherwise may have been difficult to accomplish with current staffing levels.

Consolidation #2: Pittsfield Township is currently in the process of deploying a private fiber optic network spanning the entire township with a connection close to the City limits. This is an extensive process with a completion time of 10-12 months minimum.

Consolidation #3:

Consolidation #4: The new lower membership fee is expected to have a favorable impact on new memberships for residents of both the City of Saline and the surrounding townships that are now eligible to join.