Thank you for your interest in nominating a property to the National Register of Historic Places. The National Register is our nation’s official list of cultural resources worthy of preservation and protection. The National Register is part of a federal program to coordinate and support public and private efforts to identify, evaluate, and protect our historic and archaeological resources.

Before you invest substantial time and energy in preparing a National Register nomination for your property, we encourage you to complete and submit this National Register of Historic Places Preliminary Questionnaire. This questionnaire solicits basic information about the history of the property and its current physical condition. The staff of the Michigan State Historic Preservation Office (MISHPO) will evaluate the property on the basis of this information and will offer a preliminary opinion as to its eligibility.

To learn more about the National Register nomination process, contact us or visit our website at www.michigan.gov/nrhp. Be advised that completion of the National Register nomination form may require considerable archival and field research, and presupposes knowledge of the National Register eligibility requirements. This work may require the assistance of a professional historical, architectural, or archaeological consultant.

Please note preliminary questionnaires and supporting documentation must be mailed. The SHPO will not accept emailed questionnaires or download materials by file transfer sites. Materials submitted to the MISHPO (including photographs, photocopies of information, and the media on which they are submitted) become the property of the MISHPO and will not be returned to the applicant.

Lastly, it is important to note that listing in the National Register is an honorific distinction that does not place any special requirements or restrictions on the property or property owner.

Questions about this preliminary questionnaire and other programs administered by the SHPO should be directed to (517) 335-9840 or preservation@michigan.gov.

Please return the completed preliminary questionnaire to the following address:

National Register Coordinator
Michigan State Historic Preservation Office
Michigan Economic Development Corporation
300 North Washington Square
Lansing, Michigan 48913
PRELIMINARY QUESTIONNAIRE CHECKLIST

Please use this checklist as a guide to submitting a complete preliminary questionnaire. A complete questionnaire will aid the MISHPO staff in processing and evaluating your property for National Register eligibility.

☐ Completed preliminary questionnaire (incl. completed history, context, and significance sections)

☐ Supporting documentation

☐ Historical photographs and maps

☐ Current photographs (for above-ground properties only)
  ☐ Each visible facade of the property’s exterior (frontal and oblique views)
  ☐ Primary spaces of the property’s interior (if interior is accessible)
  ☐ Details of interior and exterior character-defining architectural features
  ☐ The subject property in the context of its immediate neighborhood (i.e. a streetscape view)
  ☐ Photograph Key (a numbered map indicating where and from what direction photographs were taken)
  ☐ Enumerated photograph descriptions

Briefly describe all photographs, including: the corresponding number from the photo key, the name of the property, its location, including city and county, the date the photograph was taken, and a description of the photograph. The description should provide directional information and describe what is depicted in each view. For example:

Photo: 12
Fogelsonger, Orlando and Mary, House
Portsmouth Charter Township, Bay County
June 18, 2018
West elevation
Camera facing east
Photographer: William Gutekunst

Photographs should be submitted on a CD, DVD, or USB/flash device. Please note that photographs and the media on which they are submitted become the property of the Michigan State Historic Preservation Office, and may be used in print or web publications. They will not be returned to the applicant, and credit attributed to the Michigan State Historic Preservation Office.

☐ Sketch Map (for complexes, districts, sites, and archaeological properties only)
  ☐ Boundaries of property with historic features clearly marked. (A hand-drawn map or annotated printed map will suffice.)

Historic features might include the following: driveways, paths, fences, old growth trees, orchards, outbuildings like barns or saunas, gardens, walls, entry gates, etc. Also identify new, nonhistoric features that have been added to the site, including dates of construction if known.

☐ Major streets, landscape, and geographical features identified
  ☐ North arrow
APPLICANT CONTACT INFORMATION

Please answer the questions in this form accurately and to the best of your ability. Please return this form, along with the items listed in the checklist on page two, and any other pertinent information, to the address on the first page.

Name & Title
Organization
Address
Address
City
State Zip Code
Telephone Fax
E-Mail

Property Owner Information (if different than above)
Name
Organization
Address
Address
Address
City
State Zip Code
Telephone Fax
E-Mail

Federal Historic Preservation Tax Credit Projects

Has a Federal Historic Preservation Tax Credit Application been submitted for this property?

☐ Part 1 ☐ Part 2 ☐ None

If "None" above, will this project seek Federal Historic Preservation Tax Credits?

☐ Yes ☐ No

SHPO Tax Credit Project Number, if known (e.g. TX19-####)
### PROPERTY NAME AND ADDRESS

| Historic Name |  |
| Current Name |  |
| Address |  |
| Address |  |
| Local Unit of Government | (in which property is located) |  |
| County |  |
| Zip Code |  |

### PROPERTY INFORMATION

*Please complete as much information is as presently known. Please submit source material with this form.*

- **Property Type** (choose one)
  - Building
  - Structure
  - Object
  - Site
  - Complex
  - District
  - Archaeological Site

- **Date Constructed**

- **Original Owner**

- **Architect/Designer**

- **Builder/Contractor**

- **Location**
  - Original
  - Moved
  - Date of Move

- **Historic Use(s)**

- **Current Use(s)**

- **Exterior Materials**

- **Addition/Alteration**
  - Yes
  - No
  - Date(s):

- **Brief explanation of changes**
**PROPERTY FEATURES**

**Property Type**
- [ ] Single Building
- [ ] Complex of Buildings (eg. a farm or small campus)
- [ ] Residential District
- [ ] Commercial District

For complexes and districts, please complete the following:

Number of significant resources: ___________________ Number of acres: ___________________

Significant or unique features of property

On a separate page, please make a sketch of the complex or district, showing major roads, landmarks, landscape features, and buildings (note for historic districts only: minor buildings, objects, structures, and other features need not be indicated). Be sure to include a north arrow.

**ARCHAEOLOGICAL FEATURES**

The historical significance of a property is often best understood through a holistic consideration of a property’s history. This means considering the visible above-ground material, as well as what may be below ground. Therefore, it is important to consider the potential for archaeological resources on any given property.

For archaeological properties, please complete the following:

Number of features: ___________________ Number of acres: ___________________

Other features of property

On a separate page, please make a sketch of the property, showing major roads, landmarks, landscape features, archaeological features, and buildings. Be sure to include a north arrow. Provide latitude and longitude coordinates, if known.

Have you come across information about past occupation of the property, such as a Native American camp site or village, or an early farmstead or homestead?  
- [ ] Yes  
- [ ] No

Has anyone (you or a previous property owner) found artifacts on the property, or observed evidence of an earlier occupation such as old foundations or an old well?  
- [ ] Yes  
- [ ] No

Has the property been previously reported as an archaeological site?  
- [ ] Yes  
- [ ] No

If so, please provide the site number: ___________________

On a separate page, please discuss any known or potential archaeological resources noted above.
HISTORICAL SIGNIFICANCE

Why is this property important? Is it:

- [ ] Associated with a significant historic event(s)
- [ ] Associated with a significant historic person(s)
- [ ] An important work of architecture, design, or engineering
- [ ] An archaeological site or structural remnant

What are the most significant dates in the property’s history?

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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Which of the broad historical themes below best illustrate the history of the property?

- [ ] Agriculture
- [ ] Architecture
- [ ] Archaeology
- [ ] Art
- [ ] Commerce
- [ ] Communications
- [ ] Community Planning/Develop.
- [ ] Conservation
- [ ] Economics
- [ ] Education
- [ ] Engineering
- [ ] Entertainment/Recreation
- [ ] Ethnic Heritage
- [ ] Exploration/Settlement
- [ ] Health/Medicine
- [ ] Industry
- [ ] Invention
- [ ] Landscape Architecture
- [ ] Law
- [ ] Literature
- [ ] Maritime History
- [ ] Military
- [ ] Performing Arts
- [ ] Philosophy
- [ ] Politics/Government
- [ ] Religion
- [ ] Science
- [ ] Social History
- [ ] Transportation
- [ ] Other
PROPERTY HISTORY
On a separate page, please provide historical facts about the history (ownership, uses, additions, alterations, etc.) of the property.

PROPERTY INTEGRITY
On a separate page, please explain if and how the property retains integrity. Integrity is defined as the composite of seven aspects or qualities: location, design, setting, materials, workmanship, feeling, and association. Please note that not all aspects must be present, but historic properties either retain integrity or they do not. Please see the National Register Bulletin, How to Complete the National Register Registration Form, for more information on integrity.

HISTORIC CONTEXT
On a separate page, please discuss how the property fits into a historic context. The National Park Service defines historic context as, “information about historic trends and properties grouped by an important theme in the prehistory or history of a community, State, or the nation during a particular period of time.” This provides a framework within which a property is linked to historical trends. Themes, or Areas of Significance are found on page six of this questionnaire. Please see the National Register Bulletin, How to Complete the National Register Registration Form, for more information on context.

SIGNIFICANCE
On a separate page, please discuss how the property fits into the historic context noted above. Please explain how the property meets the selected National Register Criteria and Area(s) of Significance and how it compares to other properties that relate to the same Area(s) of Significance within the same geographic area and time period.