**SECTION 3 PLAN**

**(SUBCONTRACTOR WITH**

**CONTRACT IN EXCESS OF $100,000)**

**For \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Township/Village/City)**

**CDBG Project:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CDBG Grant Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submitted by:**

Name of Subcontractor:

Address:

Contact Information:

**GENERAL STATEMENT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as the subcontractor, is committed to comply with the Section 3 Act, the Section 3 regulations, and the Michigan Economic Development Corporation (“MEDC”) Section 3 Guidelines. It is our desire to work together with the Municipality and the General Contractor to ensure compliance, to the greatest extent feasible, through the awarding of contracts for work and services to Section 3 companies, and to provide employment and training to Section 3 residents. We commit to include the Section 3 Clause in all subcontracts. We have been informed of the Section 3 requirements and goals set forth by the Municipality and the General Contractor. Our submission of this document shall also be our agreement to follow the Section 3 Plan submitted to MEDC by the Township/Village/City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the General Contractor.

**EMPLOYMENT AND TRAINING**

To demonstrate compliance with Section 3 regulations, it is desirous to employ Section 3 residents as 30 percent of the aggregate number of new hires, and to provide training to those new hires. We agree to provide information regarding existing employees and hiring needs as a part of this plan.

Any goal established in this plan must be met, or proof provided as to why the goal was not met.

**ATTACHMENTS**

The following attachments are incorporated into and made a part of this Section 3 Plan:

\_\_\_\_ Section 3 Clause that will be included in all contracts

\_\_\_\_ Permanent Employee Listing for the Subcontractor

\_\_\_\_ Workforce Needed for Section 3 Covered Project for the Subcontractor

We agree to provide to the Municipality the following documentation as soon as the information is available to us:

* New Hires for the Subcontractor
* Section 3 New Hires Trained for the Subcontractor
* HUD 60002 Final Report

We agree to immediately report any changes in this plan, including but not limited to, changes in the dollar amount of contracts awarded and staffing needs.

**Submitted to Michigan Economic Development Corporation**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SUBCONTRACTOR:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print/type name)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print/type name and title)