**GRANT AMENDMENT REQUEST**

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| --- | --- | --- | --- |
| Date |  | Amendment # |  |
| Grantee Name |  |
| Grant # |  |
| Project Title |  |
| Type of Amendment Request(s)  | [ ]  1. Budget [ ]  2. Grant Extension [ ]  3. Milestone Extension [ ]  4. Scope |

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| 1. | **BUDGET**Reason and justification: Attach [ ]  cost estimate, [ ]  bid tabulation, [ ]  change order, OR [ ]  other supporting documentation.If UGLG or Private match increase, attach [ ]  verification of additional funding. |
| **COMPLETE BUDGETS BELOW AND LIST ALL GRANT AGREEMENT ACTIVITIES**  |
| **A. ACTIVITY DESCRIPTION** | **B. CURRENT APPROVED BUDGET** | **C. REQUESTED BUDGET** |
| **CDBG** | **LOCAL** | **STATE** |  **PRIVATE**  |  **OTHER**  | **CDBG** | **LOCAL** | **STATE** |  **PRIVATE**  |  **OTHER**  |
|       |       |       |       |       |       |       |       |       |       |       |
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|       |       |       |       |       |       |       |       |       |       |       |
| **SUBTOTAL** |       |       |       |       |       |       |       |       |       |       |
| **TOTAL** | **$** **and** **% of CDBG funds (not admin)** | **$       and      % of CDBG funds (not admin)** |

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| 2. | **GRANT EXTENSION** |
| Current Approved Grant PeriodProposed Grant Period |  to  to  |
| Reason and justification:  |
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| --- | --- | --- |
| **ACTIVITIES** | **CURRENT END DATE** | **REQUESTED END DATE** |
| Engineering and/or Design |       |       |
| Property Acquisition |       |       |
| Bidding |       |       |
| Construction |       |       |
| Job Creation |       |       |
| Other Activities:       |       |       |
|       |       |       |
| **COMMENCEMENT** | **CURRENT START DATE** | **REQUESTED START DATE** |
| Commencement Date |       |       |

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| 3. | **MILESTONE EXTENSION (for Job Creation Projects)** |
| Reason and justification:  |
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| **MILESTONES** | **CURRENT END DATE** | **REQUESTED END DATE** |
| Milestone #       |       |       |
| Milestone #       |       |       |
| Milestone #       |       |       |

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| 4. | **SCOPE**Describe any changes in project scope: Reason and justification:  |

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| **CERTAIN SUBSTANTIVE CHANGE(S) MAY REQUIRE THE FOLLOWING:** |
| 5. | **New/Updated Environmental Review**[ ]  Yes [ ]  No If yes, attach documentation.Comments:  |
| 6. | **Revised Map**[ ]  Yes [ ]  No If yes, attach revised maps, highlighting changes.Comments:  |
| 7. | **Public Hearing**[ ]  Yes [ ]  No If yes, attach publication, minutes from meeting and brief description.Comments:  |
| 8. | **Background Review**[ ]  Yes [ ]  No Initial BR BEFORE 6/12/23: need BR for budget increase, applicant change, or new co-applicant added.Initial BR AFTER 6/12/23: need BR for applicant change or new co-applicant added.If yes, select reason: [ ]  the award amount increased, [ ]  an applicant changed, or [ ]  co-applicant is added. |

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| 9. | **REQUESTED BY:**Sign: |  |
|  |  Type Name and Title of Authorized Representative  | Date |

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| **FOR STATE USE ONLY** | **Approved By** | **Disapproved By** | **Date** |
| Program Specialist |  |  |  |
| Program Director or Program Manager |  |  |  |
| Comments:  |