**EARLY NOTICE AND PUBLIC REVIEW**

**OF PROPOSED ACTIVITY**

**IN A 100-YEAR FLOODPLAIN OR WETLAND**

To: All interested Agencies **[include all Federal, State, and Local]**, Groups and Individuals

This is to give notice that **[Responsible Entity under Part 58]** has conducted an evaluation as required by **[Executive Order 11988 and/or 11990]**, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management, to determine the potential affect that its activity in the floodplain and wetland will have on the human environment. **[Describe the activity, e.g. purpose, type of assistance, the size of the site, proposed number of units, size of footprint, type of floodplain, natural values, etc.]. [State the total number of acres of floodplains or wetlands].** The proposed project(s) is located **[at addresses]** in **[Name of City]**, **[Name of County].**

Written comments must be received by **[Responsible Entity]** at the following address on or before **[month, day, year] [a minimum 15 calendar day comment period will begin the day after the publication and end on the 16th day after the publication]**: **[Responsible Entity],** **[Address]** and **[phone number]**, Attention: **[Name of Certifying Officer], [Title],** during the hours of 9:00 AM to 5:00 PM. Comments may also be submitted via email at **[email address]**.

**Date:**

*There are three primary purposes for this notice. First, people who may be affected by activities in floodplains/wetlands and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about floodplains/wetlands can facilitate and enhance Federal efforts to reduce the risks associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.*