A blue and white license plate

Description automatically generated with low confidence**Terrestrial Archaeological Site Form**

**State Site Number** (assigned by SHPO):

Check if submitting a revised site form

***\*Confidential - this document is exempt from public dissemination under Michigan Freedom of Information Act (MCL 15.231)***

**Instructions**

* To report a new archaeological site contact Senior Archaeologist, Sarah Surface-Evans, ([surfaceevanss1@michigan.gov](mailto:surfaceevanss1@michigan.gov)) for a State Site number **prior** to submitting this form. Also submit questions regarding this form to Sarah Surface-Evans.
* Recording sites helps us to document Michigan’s history and to gauge potential modern impacts on sites. Information regarding site locations is confidential and is shared with qualified archaeological professionals on a need-to-know basis only. Reporting sites does not affect private property ownership rights in Michigan.
* Fill in form on your computer. Or print and complete by hand.
* Complete site location information is required. Include a USGS Topographic Quad map showing the site dimensions. If submitting GIS shapefiles, follow our [data requirements](https://www.miplace.org/49f1be/globalassets/documents/shpo/programs-and-services/historic-resources-survey-program/survey-products/shpo-gis-data-requirements.pdf).
* Attach any additional documentation or reports as PDF files.
* Send completed forms and attachments to Sarah Surface-Evans ([surfaceevanss1@michigan.gov](mailto:surfaceevanss1@michigan.gov)).

**Data Entry:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Upload:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **GIS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SHPO use ONLY**

Site Name:

Other Site Names:

Site Description (brief overview/synopsis):

**Location**

County:

|  |  |  |  |
| --- | --- | --- | --- |
| Township Name | Township | Range | Section/Private Claim |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

USGS 7.5 Min. topographic quadrangle name:

Map Datum:

LAT/LONG Coordinates (in decimal degrees):

Method Coordinates Collected:

Interpolated from USGS Quad  GPS field collected, GPS Accuracy (in meters):

Site Size (in meters), Length (N/S):       Width (E/W):       Area:

Reliability of Site Location:  Excellent Approximate Unverified

Nearest Intersection & Directions:

**Site Description**

Cultural Period (check all that apply):

Unknown Unassigned Pre-Contact Paleoindian  Late Paleoindian

Archaic Early Middle Late

Woodland Early/Initial Middle Late/Terminal

Mississippian/Oneota

Post-Contact, Century: 17th Century 18th Century 19th Century 20th Century

Post-Contact, Affiliation:  Native American African American Euro-American

unknown Other Affiliation:

Phase/Culture:

Site Type/Function (for each cultural period, EG. Habitation, isolated find, camp, farmstead, lumber camp, unknown etc…)

Fieldwork conducted & how site identified:

Field Evidence, diagnostic artifacts:

Features:

Site Integrity: unknown High Moderate Low Destroyed

Risk Assessment (describe potential risks to the site due to cultural or environmental conditions):

National Register Recommendation:

Eligible Not Eligible More Information  Unevaluated

Recommendation Made By:       Date of Evaluation:

**environment**

Soil Association & Type:

Typical Soil Profile (if applicable):

Percent Slope: 0-5% 6-10% 11-25% 26-50% >50%

Drainage:  very poorly drained  poorly drained  moderately well drained  well drained

Current Vegetation & Land use:

Nearest Water Source:       Distance to Water Source (in meters):

River Drainage:

River Drainage Region: Eastern UP Western UP Saginaw Grand

Manistee/Muskegon NE Lower Peninsula  NW Lower Peninsula

SE Lower Peninsula SW Lower Peninsula

**Ownership**

Federal State of Michigan Local:       Tribe:

Private, Name:

Owner Contact (address, phone, email):

Collection(s) Associated with Site (Describe range, quantity, and types of materials):

Location of Collection(s) (name/address):

**Recorder**

Recorded By:

Affiliation:

Date form Completed:

Additional Comments for SHPO Office:

**Attachments Checklist**

Quad Map of site location (required)

Historic Map(s) of location (if applicable)

Field Photos (optional)

Photographs of Diagnostic Artifacts (if applicable)

Publications/Reports (if applicable)

Publications for this site(list all published & unpublished documentation, include copies as PDF files with this form)