



**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

BROWNFIELD REDEVELOPMENT AUTHORITIES EDUCATIONAL WEBINAR

PUBLIC ACT 381

January 19, 2023



AGENDA



**EGLE
BROWNFIELD
SITE ASSESSMENT
PROGRAM**

**UPDATED
EGLE WEBSITE**

**ANNUAL
REPORTING
UPDATES**

**ACT 381
BROWNFIELD
PROGRAM AUDIT**

**Q&A
SESSION**



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

EGLE Brownfield Program

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Contents

- Quick Reminders
- Brownfield Site Assessment Program
- Updated EGLE Website
 - New Tool





Quick Reminders

Act 381 Brownfield Program Audit First quarter 2023



August 8-11 | Detroit

The Call for Ideas - NOW OPEN!
Deadline is **February 6** to submit.

Registration opens on **April 3**.



Brownfield Site Assessment Program

General Overview

- What is the BSA program?
- Where does the funding come from?
- What properties qualify?
- What can we fund?
- Who can apply?
- Who do I contact?
- How do I nominate a site?
- How do I apply?



What is the BSA program?

Offers no cost assessments to qualified applicants

Assessments are used to:

- Evaluate environmental conditions of a property
- If contamination is identified, help to determine if additional work is necessary to make the property safe for reuse



Where does the funding come from?

FEDERAL GRANTS

New \$2,000,000 EPA Assessment Grant



STATE ALLOCATIONS



What properties qualify?

Properties where reuse is complicated by known or suspected contamination.

Priorities:

Areas that do not have their own federal assessment grants

Properties with a proposed or active redevelopment project

Underutilized properties being marketed for sale or lease

Disadvantaged/underserved communities. Examples (this is not an inclusive list):

- Low income
- High poverty
- High unemployment
- Disproportionate environmental stressors/burdens



Note: The current property owner must sign an access agreement prior to EGLE performing an assessment.



What can we fund?

- ✓ Phase I Environmental Site Assessments (ESAs)
- ✓ Phase II ESAs, Subsurface Investigations, Due Care Investigations
- ✓ Asbestos and Hazardous Materials Surveys
- ✓ Baseline Environmental Assessments (BEAs)
- ✓ Due Care Planning and Identification of Cleanup Options

Who can apply?

Public Entities / Local Unit of Government

Non-Profits

Property Owners

Developers

Tribes

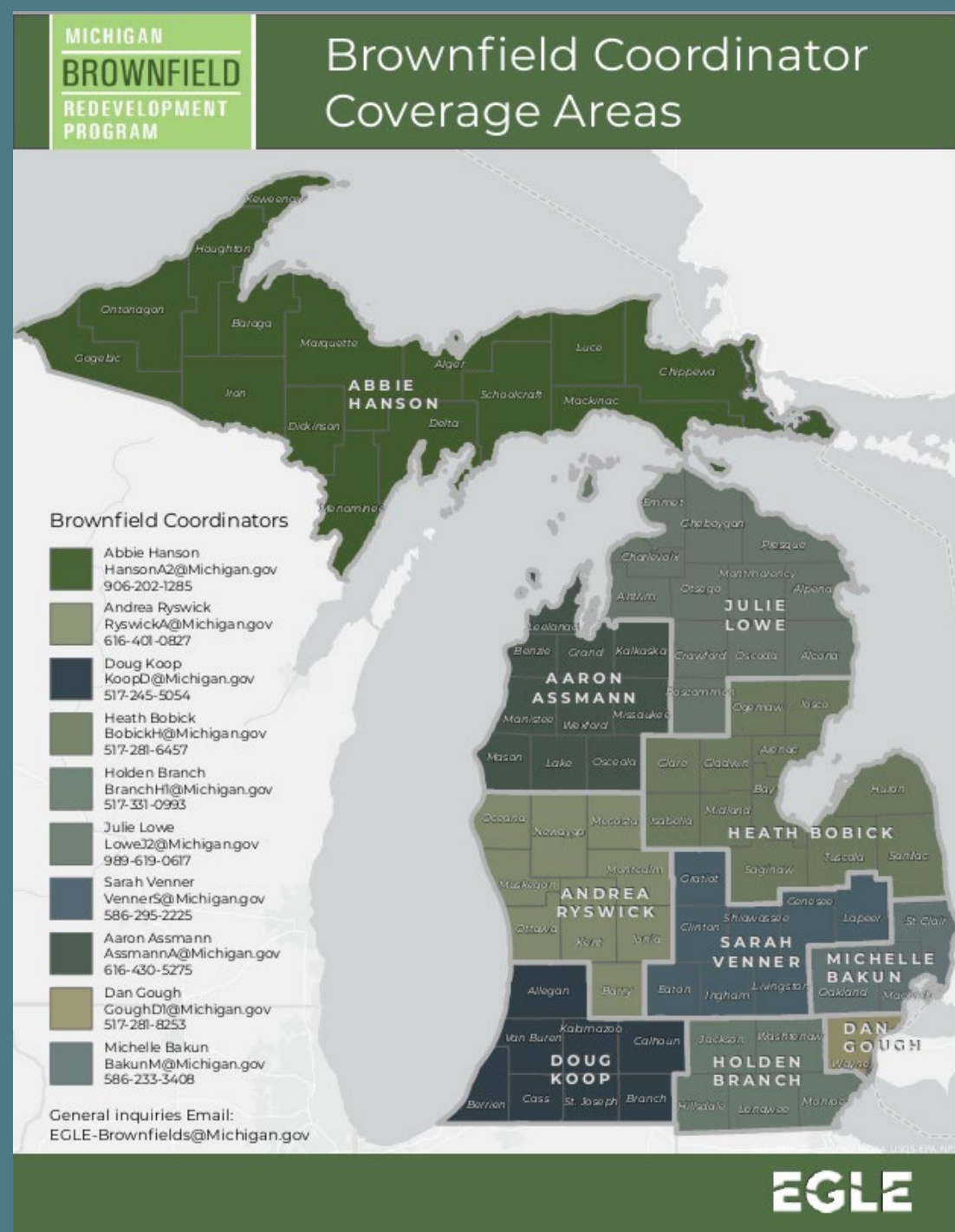
Note: If the applicant is not a public entity or local unit of government a letter of support from the local municipality will be needed.



Who do I contact?

- ✓ Abbie Hanson – Upper Peninsula District
- ✓ Julie Lowe – Gaylord District
- ✓ Aaron Assmann – Cadillac District
- ✓ Heath Bobick – Bay District
- ✓ Andrea Ryswick – Grand Rapids District
- ✓ Sara Venner – Lansing District
- ✓ Michelle Bakun – Southeast District
- ✓ Dan Gough – Detroit District
- ✓ Doug Koop – Kalamazoo District
- ✓ Holden Branch – Jackson District

STAFF MAP



Join our team!

Brownfield Coordinator for Wayne County (outside of Detroit)

- Contact Ryan Londrigan, Unit Supervisor, to learn more

Michigan State Housing Development Authority (MSHDA) Brownfield Coordinator

- Contact Carrie Geyer, Program Manager, to learn more



How do I nominate a site?

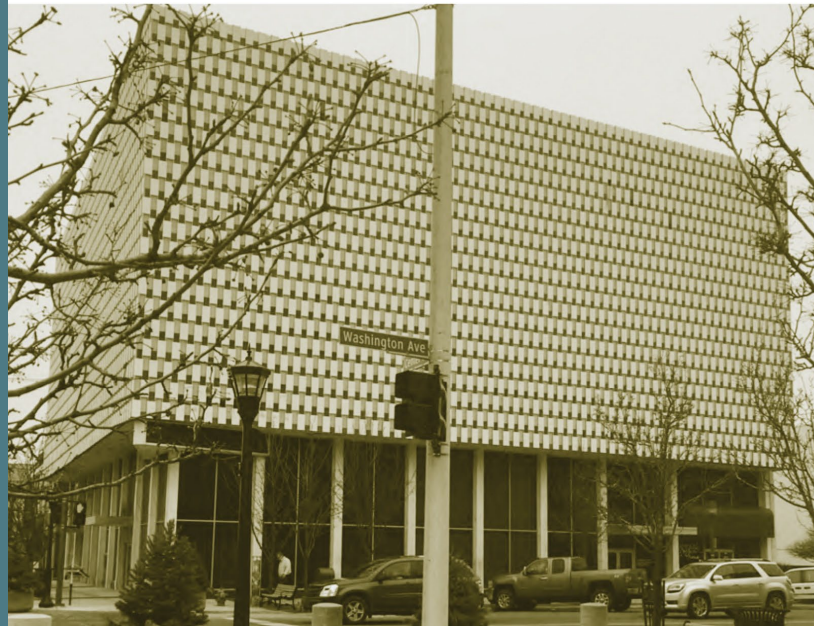
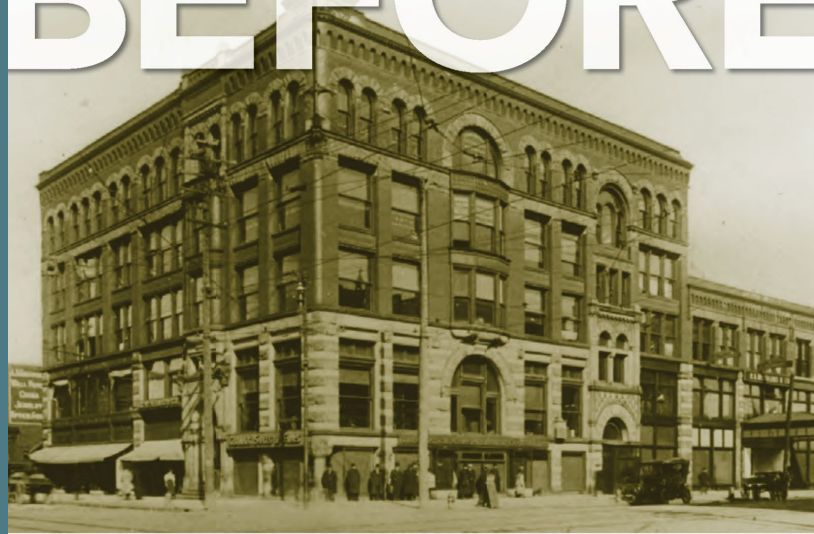
Eligible applicants can nominate an eligible property at any time (no application deadline)

Reach out to the EGLE Brownfield Coordinator in your area

Information needed to nominate a site:

- ✓ Location of property
- ✓ Brief history of the property and environmental concerns
- ✓ Reuse and redevelopment plans
- ✓ Known or suspected contaminants
- ✓ Type of assessment(s) needed

BEFORE



AFTER

How do I apply?

Information needed:

Completed and signed application including:

- ✓ Site map(s)
- ✓ Signed Access Agreement
- ✓ Letter of support from the local municipality (if local municipality is not applicant)

MICHIGAN BROWNFIELD REDEVELOPMENT PROGRAM	BROWNFIELD SITE ASSESSMENT APPLICATION
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I. PROJECT NAME AND LOCATION			
Project Name:			
Project Address:			
Project City:			
Project County:		Project Zip Code:	
State Senate District:		State House District:	

II. APPLICANT INFORMATION			
Type of Entity:	<input type="checkbox"/> Local unit of government (LUG, i.e., county, city, village, or township, including a brownfield redevelopment authority [BRA], economic development corporation [EDC], or public body created pursuant to state law)		
	<input type="checkbox"/> Non-profit entity (501c3) (Requires attached letter of support from LUG as defined above)		
	<input type="checkbox"/> Property owner/prospective purchaser/developer (Requires attached letter of support from LUG as defined above)		
Applicant Name and Entity (if applicable):			
Applicant Address:			
Applicant City:	Applicant Zip Code:		
APPLICANT CONTACT INFORMATION			
Name:			
Title:			
Address, City, State, Zip Code (if different than above):			
Phone:			
Email:			

Updated EGLE Website

[MICHIGAN.GOV/EGLEBROWNFIELDS](https://michigan.gov/eglebrownfields)

New Tool

Professional Service Invoicing: Grants and Loans vs. ISID Contracts



Department of Environment, Great Lakes, and Energy PROFESSIONAL SERVICE INVOICING: GRANTS AND LOANS VS. ISID CONTRACTS

PROFESSIONAL SERVICE INVOICING: GRANTS AND LOANS VS. ISID CONTRACTS

The following table provides guidance for preparing professional service invoices under Brownfield Grant and Loan agreements and Brownfield Site Assessments (BSAs) through an Indefinite Service Indefinite Delivery (ISID) contract. Items commonly confused between the two programs are highlighted in the table below. More information regarding invoicing for grants and loans can be found in the agreement and the Deliverables Guidance document. Invoicing information for the BSA program can be found in the ISID contract signed by the professional service provider. Additional invoicing questions should be discussed with your Brownfield Coordinator or BSA Project Manager.

Topic	Invoicing for Grants and Loans:	Invoicing for the BSA Program (ISID Contract):
Detailed billing Including: <ul style="list-style-type: none"> • Staff names • Date work was conducted • # of hours • Rates • Detail of equipment, mileage, and materials • Subcontract or invoices 	Detailed billing is required aside from rare occurrences where lump sum billing was approved in advance on select items which may include Phase I Environmental Site Assessments (ESAs), Baseline Environmental Assessments (BEAs), or contracted work bid as lump sum. Invoices must still include a date range when work was conducted and description of the activity. Certain lump sum items still require backup documentation to demonstrate the work was completed properly e.g., disposal documentation, landfill tickets, etc.	Detailed billing is always required.
Rates and staff	Rates charged and staff used must be reasonable, appropriate, and in accordance with an approved work plan.	Specific rates and staff are defined in the ISID contract. If staff need to be added or rates need to be adjusted, it needs to be done through a global modification of your ISID contract.
Beginning date of billing	Cannot occur until after the grant or loan agreement is signed. Aside from those items specifically listed in the agreement, the beginning date of billing cannot be prior to the activity being approved in a work plan.	Prior approval from the BSA Project Manager is needed to bill for work prior to the approval of a contract order.



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Professional Service Invoicing: Grants and Loans vs. ISID Contracts

Topic	Invoicing for Grants and Loans:	Invoicing for the BSA Program (ISID Contract):
Expiration/end billing date	Work performed cannot be dated after the expiration of the grant or loan. However, if an extension is needed an amendment to the agreement must be requested and executed prior to the expiration. Be advised, this process can take a couple of months.	Professional service providers should monitor contract expiration dates, and, if needed, request extensions in timely manner. Contract extensions will be at the discretion of the BSA Project Manager.
Markup	A maximum of 10% markup is allowed on subcontractors and rental equipment fees. See Markup Guidance for further information.	No markup is allowed.
Vehicle expenses	Allowed but cannot be in addition to mileage.	No vehicle expenses are allowed.
Mileage	Mileage is allowed up to the federal mileage rate at the time of the activity but, cannot be in addition to a vehicle expense.	Mileage is allowed up to the federal mileage rate at the time of the activity if the job site is more than 100 miles from your nearest office. Only the mileage beyond 100 miles each way can be charged. Per the ISID contract, the first 100 miles each way is included in your rate.
Payment Request Forms	Grant or loan quarterly report / payment request forms are provided by your Brownfield Coordinator.	The Department of Technology, Management, and Budget 440 Form can be found here .
Status/Summary Reports	A narrative of work completed, and work proposed for the next quarter must be provided in the quarterly report/payment request form.	A monthly summary document must accompany your invoice and include contract information, invoice duration, a summary of work performed, and a summary of upcoming work.



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BRA ANNUAL REPORTING



**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**



BRA ANNUAL REPORTING



BRA Reporting

- ✓ No New Fields for this year's reporting
- ✓ Reporting Portal Opening Earlier

Act 381 Statutory Audit



THANK YOU

Additional questions? Contact us today.

MEDC: Rob Garza, garzar8@michigan.org
EGLE: Dan Gough, goughd1@michigan.gov

Next Webinar: March 15, 1-2:30 p.m.