

<https://www.miplace.org/cdbg-dr/>

## **PROGRAM INFORMATION**

On behalf of the Michigan Strategic Fund, the Michigan Economic Development Corporation (MEDC) is accepting Applications for disaster-related projects under the State of Michigan's Community Development Block Grant – Disaster Recovery (CDBG-DR) 2021 Disaster Public Infrastructure program. The U.S. Congress made supplemental disaster assistance funding available for the 2021 disaster. HUD announced the allocation of \$12,033,000 in CDBG-DR funding to Michigan in response to the June 25 through June 26, 2021, event. An additional allocation of \$7,864,000 in CDBG-DR funds was made by HUD on January 18, 2023 for disasters occurring in 2021 for a total of \$19,897,000. Total funds allocated for this funding round is \$11,431,350.

The Public Infrastructure program will award funds to eligible projects within the identified HUD MID counties, such as Wayne County, to address unmet recovery and mitigation needs associated with general public infrastructure. The grant funds will allow recipients to design and construct public infrastructure that will directly benefit individuals and the larger community.

MEDC will use a competitive round to award funds to eligible projects being completed by eligible units of local governments. The round of funding will be used to determine the project types impacted communities seek to complete, what eligible projects are already in the queue, and what projects MEDC would want to prioritize for later rounds of funding.

MEDC will post the funding rounds and publish the awards on the main recovery website: <https://www.miplace.org/cdbg-dr/>. MEDC reserves the right to amend this NOFA, cancel it and/or reissue it at its discretion, and to request application revisions as needed.

## **APPLICATION INFORMATION**

The anticipated launch of the MEDC Public Infrastructure program application is May 22nd, 2023. The application window will be open for approximately 90 days, closing on August 20<sup>th</sup>, 2023. Prior to each application window, applicants must review materials posted with the announcement. A copy of the full application is also available for reference in Appendix A of the program guidelines that can be found in the provided documents section below.

MEDC will provide applicants with training and guidance on how to complete and submit the application. The training will be recorded and posted on the recovery website.

## **ELIGIBILITY**

Eligibility determination is based on meeting several requirements outlined in the [CDBG-DR Action Plan](#) within the Proposed Use of Funds section. The application process will require applicants to demonstrate, at a minimum, how the funds will accomplish the following objectives:

- The project addresses damage from the disaster and or the project mitigates the impact of damage for future disasters.
- Serves the LMI community as well as benefits the public.
- The scope of work must ensure completion of the project within the performance period.
- Budget is comprehensive, reasonable and that other funds, if included, are under the control of the applicant.

The first section of the application will ask questions to determine an applicant's eligibility to participate in the program and will ask applicants to certify their application for submission. The second section will ask project specific questions and may require document submissions that will be used to score applications.

## **QUESTIONS?**

If you have further questions regarding public infrastructure, please contact MEDC at [CDBG@michigan.org](mailto:CDBG@michigan.org). Answers to questions received will be posted publicly on a weekly basis on this webpage.

## **ELIGIBLE ACTIVITIES**

Eligible activities include construction, reconstruction, or installation of public works, and improvements to public infrastructure. Please see program guidelines for more details.

## **INELIGIBLE ACTIVITIES**

Ineligible activities include:

- Buildings for government use.
- Purchase of construction equipment.
- Maintenance and Operation.

## **REQUIRED MATERIALS FOR APPLICATION SUBMISSION:**

Applications will be evaluated on the following project components; a full document list is included at the end of each Application section:

- Completed CDBG-DR PIPF Program Application
- SAM.gov Verification (Unique Entity Identifier)
- Disaster Tie-Back Supporting Documentation
- Mitigation Measures and Resilience Performance Metrics
- National Objective Documentation
- Detailed Project Location Map
- Flood Map – FEMA FIRMette
- Detailed Project Budget
- Preliminary Construction Cost Estimate, Signed by Licensed Engineer/Architect

- Project Schedule Form
- Public Participation Form
- Public Hearing Notice – Published
- Public Hearing Minutes or Summary of Meeting
- Subrecipient Capacity and Conflict of Interest
- Project Operations and Maintenance Plan
- Statement of Assurances Form
- Authorizing Resolution
- Anti-Displacement and Relocation Plan
- Identified Compliance Policies/Plans
- Local Citizen Participation Plan
- Procurement Policy
- Fraud, Waste, & Abuse Policy
- Cross-Cutting Federal Compliance (Fair Housing and Civil Rights Laws, Labor Standards and Section 3)
- Associated Local Plans (optional)

## **DOCUMENTS:**

- Program Guidelines
- Application Template
- Budget Worksheet
- Project Timeline
- Scoring Criteria

## **ADDITIONAL RESOURCES**

- Grant Administration Manual | MiPlace
- Resiliency-guide-2022.pdf (miplace.org)
- CDBG-DR: Community Development Block Grant Disaster Recovery Funds - HUD Exchange

## FREQUENTLY ASKED QUESTIONS

How will MEDC be evaluating applications?

Applications will be evaluated and scored on a variety of factors. For more information on scoring, please review the Scoring Criteria.

What are the Scope of Work requirements?

- Each project scope of work must provide sufficient information to clearly identify the proposed project, define the location, clearly describe the scope of work, specify the populations who will receive benefit from the project, identify environmental assessment information, provide detailed funding structure/stack that include any non-CDBG-DR funds to be used, and how the project will be maintained post-completion.

Is a Certified Grant Administrator (CGA) required?

- MEDC does not require subrecipients to use a Certified Grant Administrator (CGA) to assist in grant administration. For complex projects, it is highly recommended to use a CGA and MEDC may require a subrecipient to use a CGA as part of the awarded funds. The administrator is responsible for compliance with federal regulations, program guidelines, and program oversight. If necessary, in advance of the award, MEDC may provide technical assistance to Subrecipients to assist in the submission of application and the development of their capacity.