

DATE OF REVIEW: 9/19/2022
FINAL REVIEW DATE: 12/15/2022

Responsibility Key

- (BSD)** Building & Safety Department
(CC) City Council
(CSD) Community Service Department
(DDA) Downtown Development Authority
(DPS) Department of Public Safety
(DPW) Department of Public Work

- (EDD)** Economic Development Department
(P&R) Parks & Recreation Department
(PC) Planning Commission
(PD) Planning Department
(TIFA) Tax Increment Financing Authority

Green	Completed
Yellow	On Track
Red	No Progress

Top Priorities	Responsibility	Last Updated	Notes
1. Review Vining Road subarea plan, especially future land use designations.	EDD, PD, PC, CC	Green	Small group meetings were held and the subarea plan was completed 2019
2. Review Downtown subarea plan, especially future land use designations in anticipation of updating the DDA plan. Identify redevelopment-ready sites in the downtown.	DDA, EDD, PD, PC, CC	Green	The DDA Plan has been updated 2019
3. Adopt a complete set of design guidelines to apply to each sub-area plan (Southern Gateway, Downtown, Vining Road Development District) to ensure accurate implementation of its vision.	PD, PC, CC	Yellow	Southern Gateway is final staging of completion should be done Sept. 2021.
4. Create promotional materials and actively work with the Detroit Regional Chamber of Commerce, Aerotropolis, and Michigan Economic Development Corporation to recruit users that are important to each district and implement the land use plan and sub-area plans.	EDD, CC, TIFA, DDA	Yellow	We currently work with these entities. Discussions on the creation of our own promotional materials and/or using pieces of information for other entities to promote. The new Economic Development Director has this listed as a first quarter 2023 goal
5. Promote the establishment of neighborhood associations and support the creation of a lead committee that is charged with maintaining communication between associations.	CSD, CC	Green	Several neighborhood watch groups have been established
6. Continue to coordinate with Wayne County, SEMCOG, MDOT, adjoining communities, and other jurisdictions for improvements to roads. Ensure transportation projects are designed in consideration of the city's character along with traffic flow and safety factors.	EDD, CC, DPW	Green	A 5 year plan for road projects has been received from Wayne County. This is reviewed annually during budget prep to determine and allocate funding. This is an ongoing process, the DPW Director meets regularly with these entities to discuss project priorities
7. Prepare a citywide non-motorized plan that coordinates with Wayne County, MDOT, and adjacent communities' regional pathway plans.	EDD, DPW	Green	A Non-Motorized Transportation Master Plan was adopted in 2021
8. Support infrastructure upgrades and maintenance compatible with the planned land use pattern.	EDD, PD, CC, DPW	Green	Several meetings have been held to discuss infrastructure improvements to assist with development related to land use. This is something that will continue to be ongoing.
9. Update use tables in zoning ordinance to reflect the uses in this plan.	PD, PC	Green	The Tables in the zoning ordinance are accurate and currently codifying of ordinance to complete update for municode will complete the update
10. Conduct training for boards and staff on current ordinances, best practices and new zoning techniques.	PC, CC, Applicable City Departments	Green	Funding for boards and commissions, as well as staff is a line item in each budget year. MAP training continuous training as need is available thru MAP, MML, MDA
11. Register all businesses with the City for emergency management purposes.	Clerk's Office	Green	This is an ongoing process, as a new business registers and submits for a business license with the Clerk's office
12. Install consistent gateway signage and streetscape treatment within each sub-area to incorporate a sense of place that reflects the character of that area.	EDD, TIFA, DDA, CC	Yellow	Corridor enhancements - new sign at the corner of Hannan & Northline installed. Working with MDOT for corridor enhancements at Vining and I-94 and the entry corridor at Merriman Road coming from the airport to reflect the same features and branding. Project slated for 2024
13. Implement a citywide wayfinding program.	EDD, TIFA, DDA, CC	Green	Wayfinding signage program has been established signage have been installed for all municipal buildings. This will be a continued program.
14. Pursue local and state funding to complete the planned sidewalk and road improvement projects	PD, EDD, CC	Green	Applied for multiple TAP Grants in 2020 - Huron River Drive Pathway & Wickham Road pedestrian improvements. This will be a program that is utilized each year when available.
15. Update subdivision, condominium, land division regulations and sign, woodland, and create rental ordinance to reflect plan recommendations.	PC, PD, BSD, CC	Green	condo and rental ordinances has been updated in 2020

16. Coordinate with railroads to minimize vehicular traffic disruption at crossings.	CSD, EDD, DPW		Cameras were installed residents and businesses can use the app to see if the tracks are clear. The city is pursuing a grant for a Grade Separation
17. Prepare an Economic Development Strategy.	EDD		Completed in 2019
18. Prepare a Marketing Strategy.	EDD		Completed in 2019
Ongoing Priorities	Responsibility	Last Updated	Notes
19. Reference the land use plan and sub-area plans for rezoning reviews, and other application procedures	PD, PC, CC		This is a standard practice to include the all site plan, SLU, and zoning reviews
20. Consistently and regularly enforce property maintenance codes as specified in Objective 5.6 of the Envision Romulus Plan.	BSD, CC, Ordinance Department		This program has been established and is enforced through the Building & Ordinance Departments. Regular meetings are held with multiple dept to discuss priorities.
21. Encourage a variety of flexible housing types to accommodate a wide variety of residents including seniors and airport workers.	EDD, PD, PC, DDA		Complete and incorporated in our current ordinance
22. Continue a regular street and sidewalk maintenance program including filling in gaps in the sidewalk system.	CC, DPW		DPW has created a sidewalk map & monitors regularly to determine needs
23. Coordinate emergency management efforts with higher risk neighborhoods as noted in the plan.	DPS, CC, CSD		<ul style="list-style-type: none"> • Opened and staffed a second Fire Station, reducing overall emergency medical and fire response times to the citizens • Implemented advanced life support (ALS) emergency medical transporting • Hired two additional dispatchers to prepare for emergency medical dispatch implementation • Hired additional police officers to increase neighborhood patrols • Implemented a street light outage and repair program • Work with DTE to fix and repair lighting on main roadways • Hosted One Romulus meetings in quadrant specific neighborhoods to identify localized concerns
24. Prepare a six-year Capital Improvement Plan (as required by the Michigan Planning Enabling Act) and annually update it to reflect the current and future community facility and infrastructure needs of the community.	Finance Department, EDD, DPW, PD, PC, CC		The CIP is updated annually and is a working document used for each project and during the budget planning for each fiscal year to determine priorities and funding sources
25. Annually review applicability of road improvements projects and incorporate, as needed into the City's CIP and seek necessary changes to the County's project list.	EDD, DPW, CC		The DPW Director monitors federal, state and county project lists to coordinate efforts with our priority projects and incorporates into the CIP
26. Explore opportunities for new and diversified community facilities and services as described in Chapter 5 and continue current efforts for improving the City's infrastructure.	CSD, EDD, DPW, PD, CC		Community Development Department coordinates with multiple departments annually to determine a need.
27. Capitalize on natural and historic resources in a manner consistent with the objectives of Chapter 5.	PD, PC, CC, DDA, BSD		This is done during each plan review
28. Continue to work with MDOT to improve interchange design and enhancements at I-94 and I-275.	EDD, CC, DPW		Currently working with MDOT for corridor enhancements at Vining and I-94 and the entry corridor at Merriman Road coming from the airport to reflect the same features and branding. Project slated for 2024
29. Encourage redevelopment of former school buildings that are sensitive to their context, exploring possible reuse as housing.	EDD, PD, School District		An ongoing process, increased communications with the school district has been established. Continuous meetings with the school district has been an ongoing process to determine how the city can assist with the redevelopment of the former school buildings
30. Continue to update and maintain the citywide GIS system.	EDD, PD, CC, DPW, Assessor's Office, IT		DPW Director oversees this program, renews contract as needed with Ritter GIS to provide service
31. When opportunities arise, evaluate the acquisition of land for public, recreation, and preservation uses.	CC, P&R, DDA, Assessor's Office		Deaprtments that over see development and planning review the annual first right of refusal property list from the county, as well as subscribe to multiple broker listings to see the current listings. This is an ongoing process, that is monitored regularly

32. Amend city ordinances and code to respond to changes in state legislation as needed.	Applicable City Departments		This is something that is reviewed and monitored on as as needed basis based on response to changes in state legislation.
Future Priorities	Responsibility	Last Updated	Notes
33. Create a neighborhood development committee that will assist in guiding the implementation of the neighborhood improvement strategies set forth in this plan.	CSD, CC		The city is currently going through a Visioning Process, during this process the city is seeking input from residents to utilize during the creation of a strategy
34. Improve views to the city from I-275 and I-94 and the gateways from the freeway, understanding that they are often the first impressions of the city's overall character and quality.	EDD, PD, CC		Currently working with MDOT for corridor enhancements at Vining and I-94 and the entry corridor at Merriman Road coming from the airport to reflect the same features and branding. Project slated for 2024
35. Promote enhancement of the outer perimeter of the Airport – work with the Airport Authority and the Romulus TIFA.	EDD, TIFA, PD, CC		Currently working with MDOT for corridor enhancements at Vining and I-94 and the entry corridor at Merriman Road coming from the airport to reflect the same features and branding. The Wayne County Airport Authority is also apart of these work sessions to discuss how a consistant brand can be obtained. Project slated for 2024
36. Update the zoning ordinance to more strongly influence the city's land use pattern and development character in accordance with the recommendations of this plan.	PD, PC, CC		the zoning ordinance is a working document and reviewed continuously
37. Complete a comparative analysis of the zoning map and the future land use map and determine which zoning changes should be pursued by the City in order to implement the plan.	PD, PC, CC		anticipated review of these maps upon codification of zoning ordinance and update of zoning map
38. Prepare a Guide to Development clearly outlining policies and procedures.	EDD, PD, BSD		process completed, added to website for access.
39. Identify priority redevelopment sites and create site information packages.	EDD, PD, CSD		collaboration with Aerotropolis to determine redevelopment sites based on requests from the MEDC. The city will be meeting with Nate from the MEDC in late fall of 2022 to discuss
40. Provide information to homeowners related to home improvements and funding sources for home improvements such as tax credits and low-interest financing.	EDD, BSD, CC		We offer help and assistance to homeowners for emergency repairs through the CDBG Program.
41. Adopt Crime Prevention Through Environmental Design (CPTED) standards.	EDD, PD, DPW, Police & Fire Department, PC,CC		All site plans and re-occupancies submittals go through a thorough screening while being reviewed by the ARC - Administrative Review Committee, it is at that time that any concerns or issues are addressed. As a second layer to that process, our Ordinance Department Enforcement Officers are made aware of any concerns or issues through a streamline process and tracking system through a software module to track process and compliance