



# INSTRUCTIONS

## TRADITIONAL CULTURAL PLACE/LANDSCAPE FORM

NOTE: This form is for reporting Traditional Cultural Places (TCP) and Traditional Cultural Landscapes (TCL), as defined in [National Register Bulletin 38](#). Completing this form and submitting it to the Michigan SHPO will ensure that the (TCP/L) is documented. This form does not take the place of a National Register of Historic Places nomination but, can provide information necessary for a TCP/L to be recognized and considered under Section 106 of the National Historic Preservation Act.

The information provided in this form will be available to SHPO staff and consultants conducting research using SHPO records. Because of this, we recommend that the form omit any culturally sensitive information that should not be shared outside of the community. Provide only enough information here to describe the TCP/L and that supports your National Register of Historic Places evaluation.

Questions can be directed to Katie Kolokithas ([kolokithask1@michigan.gov](mailto:kolokithask1@michigan.gov)) for TCP/Ls with architectural components and/or Sarah Surface-Evans ([surfaceevanss1@michigan.gov](mailto:surfaceevanss1@michigan.gov)) for TCP/Ls with archaeological components.

### NAME

**TCP/L NAME:** The TCP name should be the historic and/or culturally used name associated with the TCP/L.

**OTHER PLACE NAMES:** If there are multiple names associated with the TCP/L, then list them here.

**ENGLISH TRANSLATION** (if name is language other than English): If the TCP name is in a language other than English, you can include an English translation of the name here. An English translation is not required.

**BRIEF DESCRIPTION** (overview/synopsis): Provide a narrative overview of the TCP/L here. At minimum, this should include a summary of: 1) the geographic extent and boundaries of the TCP/L, 2) the community or communities associated with the TCP/L, 3) how the TCP/L is rooted in that community's history, 4) the contributing cultural and natural features of the TCP/L, and 5) why the TCP/L is important in maintaining the continuing cultural identity of the community. We recommend reading National Register Bulletin 38 before preparing this description.

### LOCATION

**COUNTY(S):** Name of the Michigan County/Counties in which the TCP/L is located.

**USGS 7.5 MIN. TOPOGRAPHIC QUADRANGLE NAME(S)** (list all): Name(s) of all the USGS 7.5' Topographic Quadrangle maps in which the TCP/L is located.

In the table, complete the name of the Civil Township and the Township, Range, and Section coordinates for all townships that the TCP/L lies within. Add additional lines to the table as necessary.

TOWNSHIP NAME	TOWNSHIP	RANGE	SECTION/PRIVATE CLAIM

**LAT/LONG COORDINATES FOR A MINIMUM OF FOUR CORNERS** (in decimal degrees):

In the blanks provided, insert the Latitude and Longitude coordinates for the boundaries of the TCP/L. At minimum, this should be four coordinates, but additional coordinates can be added to the form. Please record these as decimal degrees.

If the location of the TCP/L is sensitive and should not be shared outside the community that recognizes the TCP/L, then generalize the location information by providing a larger area than the actual TCP and check the “Culturally Sensitive” box in the Reliability of TCP/L Boundaries section.

**METHOD LAT/LONG COORDINATES COLLECTED:** Indicate how the coordinates were collected by checking the appropriate box below.

- INTERPOLATED FROM USGS QUAD     GPS FIELD COLLECTED, GPS ACCURACY (in meters): If GPS coordinates collected, then enter the estimated field accuracy of the GPS in meters.

**RELIABILITY OF TCP/L BOUNDARIES:** Indicate the reliability of the coordinates by checking the appropriate box below.

- EXCELLENT     APPROXIMATE     UNVERIFIED     CULTURALLY SENSITIVE

**TCP/L ACREAGE:** Estimate the total acreage of the TCP/L.

**DESCRIPTION**

**TCP/L COMPONENTS** (check one): Check the box for the appropriate types of TCP/L components, above ground, archaeological, or both.

- ABOVE GROUND     ARCHAEOLOGICAL     BOTH

**TCP/L TYPE** (check all that apply): Select *all* of the boxes that apply to your TCP/L. Use the “Other” category to list out types not included in this list.

- BURIAL     COLLECTION AREA     NATURAL RESOURCE     LOCATION OF EVENT  
 CEMETERY     FISHING AREA     NATURAL FEATURE     VILLAGE SITE  
 CEREMONIAL     HUNTING AREA  
 OTHER:

**TCP/L CHARACTERISTICS & ASSOCIATION** (Describe the physical characteristics of the TCP/L and site(s) or features that comprise it, and associated natural resources): Use this section to provide additional detail about the contributing cultural and natural features of the TCP/L. This narrative should include any existing or previously documented architectural or archaeological sites that contribute to the TCP/L.

**PERIOD OF SIGNIFICANCE:** Summarize the date(s) associated with the period of use for the TCP/L. Include the earliest known use, through present day, as TCP/L are defined as places that continue to have cultural importance for a community.

**TCP/L SIGNIFICANCE** (PROVIDE A NARRATIVE ABOUT THE CHARACTERISTICS THAT GIVE THE TCP/L SIGNIFICANCE TO A COMMUNITY): Use this section to provide a narrative that describes how the TCP/L is significant to the community that defines it. This narrative should provide enough information to demonstrate significance and continued connection to the place, without revealing culturally sensitive information.

**TCP/L INTEGRITY** (Describe any current disturbances to the TCP/L that may impact integrity or affect the community’s relationship to the TCP/L): Discuss any disturbances to the TCP/L that may impact integrity or affect the community’s relationship to the TCP/L.

**RISK ASSESSMENT** (Describe potential risks to the TCP/L due to cultural or environmental conditions): Provide a brief statement about any known, or potential risks that may affect the TCP/L. Potential risks could include human-related activities and/or natural, environmental risks

## **DOCUMENTATION** (Complete all that apply)

**ETHNOGRAPHY** (Describe ethnographic evidence that demonstrates the site's significance with respect to practices and beliefs of a living community): If ethnographic information and evidence demonstrates the significance of the TCP/L, provide a summary of the most important information and sources.

**ORAL HISTORY** (Discuss how the TCP/L is important to the community through relevant oral stories/histories): Share any relevant oral histories that demonstrate the history and cultural significance of the TCP/L. If oral stories include culturally sensitive information, do not share these; however, it is ok to state that there are cultural stories that are related and relevant to the TCP/L without providing details.

**ARCHIVAL HISTORY** (Describe all documentary evidence and cite relevant literature, reports, historic maps, transcripts, etc.): Cite any archival documents that provide evidence of the TCP/L. This can include both primary and secondary sources, published literature, reports, transcripts of oral histories, historic images or maps, or any other relevant documentation.

### **ARCHAEOLOGICAL SITE(S) – ATTACH ALL RELEVANT ARCHAEOLOGICAL SITE FORMS**

**FIELD EVIDENCE** (list all Trinomial site numbers associated with the TCP/L): If there are previously documented archaeological sites that are components of the TCP/L, list the site name and trinomials here. If you do not know the site trinomials, then contact Sarah Surface-Evans ([surfaceevanss1@michigan.gov](mailto:surfaceevanss1@michigan.gov)).

**FIELDWORK** (Describe all archaeological investigations conducted and list relevant site reports): List and summarize any previous archaeological investigations that were conducted at sites in the TCP/L.

**DISCUSS HOW THESE ARCHAEOLOGICAL SITES CONTRIBUTE TO THE TCP/L:** Provide a discussion of how these sites demonstrate the history, use, and significance of the TCP/L.

### **ARCHITECTURAL FEATURE(S) – ATTACH ALL RELEVANT ARCHITECTURAL FORMS**

**BUILDINGS/STRUCTURES/DISTRICTS** (list all architectural features in the TCP/L by address): If there are previously documented architectural features that are components of the TCP/L, list them and their address here.

**SURVEY** (Describe all surveys conducted and list relevant reports): List and summarize any previous architectural surveys that were conducted at sites in the TCP/L.

**DISCUSS HOW THESE ARCHITECTURAL FEATURES CONTRIBUTE TO THE TCP/L:** Provide a discussion of how these architectural features demonstrate the history, use, and significance of the TCP/L.

## **ENVIRONMENT**

**ECOLOGICAL REGION/LANDFORM:** Describe the ecology and environment of the TCP/L. What types of landform(s) or environments are part of the TCP/L?

**CURRENT VEGETATION & LAND USE:** Describe the current vegetation present in the TCP/L. Discuss any modern land use that is not part of the TCP/L, for example, farming, residential development, or industrial development.

**NEAREST WATER SOURCE:** Provide the name of the nearest water source, which can be a river or lake

**DISTANCE TO WATER SOURCE** (in meters): Enter the distance to the nearest water source in meters.

**RIVER DRAINAGE REGION:** Check the appropriate box, select only one.

- EASTERN UP       WESTERN UP       SAGINAW       GRAND  
 MANISTEE/MUSKEGON       NE LOWER PENINSULA       NW LOWER PENINSULA  
 SE LOWER PENINSULA       SW LOWER PENINSULA

**OWNERSHIP** Check all that apply and include the name of the local/tribal/or private owner(s).

- FEDERAL       STATE OF MICHIGAN       LOCAL:       TRIBE:  
 PRIVATE, NAME:

**OWNER CONTACT** (point of contact name, address, phone, email): Provide the name, address, phone number, and email address for the land owner(s).

## NRHP EVALUATION

This section is intended to provide an assessment of whether the TCP/L is eligible for listing in the National Register of Historic Places. Check the appropriate boxes for the following three questions.

IS THE TCP/L RECOMMENDED ELIGIBLE FOR THE NATIONAL REGISTER OF HISTORIC PLACES? (see [Bulletin 38](#))

- YES       NO

HAS THE TCP/L BEEN EVALUATED FOR THE NATIONAL REGISTER OF HISTORIC PLACES BY MICHIGAN SHPO OR NPS?

- ELIGIBLE/LISTED       ELIGIBLE/NOT LISTED       NOT ELIGIBLE  
 NOT EVALUATED       TRIBAL DETERMINATION       UNKNOWN

IF DETERMINED ELIGIBLE, UNDER WHICH NRHP CRITERIA?

- A       B       C       D

**RECOMMENDATION MADE BY:** Enter the name of the individual making the recommendation.

**AFFILIATION:** Enter the name of the organization or government making the recommendation.

**DATE OF EVALUATION:** Provide the date that this recommendation is made.

## RECORDER

**RECORDED BY:** Enter the name of the individual completing this form. The recorder may be the same as the evaluator, above, or it may be someone else.

**AFFILIATION/FIRM:** Enter the name of the organization or government completing the form.

**DATE FORM COMPLETED:** Provide the date that this form is completed.

## ATTACHMENTS CHECKLIST

Ensure that the applicable items on this checklist are attached to your form. Ensure that forms for all cultural resources that are contributing to this TCP/L are included.

- GIS SHAPEFILE OF TCP/L BOUNDARY  
 GIS SHAPEFILE OF CONTRIBUTING FEATURE LOCATIONS  
 ARCHAEOLOGICAL SITE FORMS  
 ARCHITECTURAL PROPERTIES FORMS  
 ARCHITECTURAL DISTRICT/COMPLEX FORMS  
 HISTORIC MAP(S) (if applicable)  
 FIELD PHOTOS OF NATURAL FEATURES (if applicable)

- PHOTOGRAPHS OF DIAGNOSTIC ARTIFACTS (if applicable)
- PHOTOGRAPHS OF BUILDINGS OR STRUCTURES (if applicable)
- BIBLIOGRAPHY OF RELEVANT REFERENCES

**REFERENCES:** List all references used in preparing this form, including those mentioned in the "Documentation" section above.