

## **Orientation Acknowledgements**

Having completed the orientation process for my public service role, I acknowledge that:

\_\_\_ I have received a checklist of all orientation materials applicable to my role and reviewed those materials at an in-person meeting with the Village Clerk.

\_\_\_ I understand when and where my meetings take place, as well as the attendance policy my board enforces.

\_\_\_ I have received, reviewed, and acknowledged the board bylaws pertaining to my role.

\_\_\_ I have received, reviewed, and acknowledged the Village's Training Strategy for Boards and Commissions.

\_\_\_ I have reviewed and signed the Village's Conflict of Interest Policy.

\_\_\_ I have scheduled and/or received a tour of the Village areas relevant to my role.

\_\_\_ I have been administered the Oath of Office, and signed into the Village of Cass City Oath of Office Book.

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Name (Printed)

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Signature

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Date