Planning Commission Orientation Checklist

Michigan Public Acts

- General Law Village Act (1895 PA 3) | MML Handbook for GLV Officials (2017)
- Open Meetings Act (1976 PA 276) | MML Factsheet (2016)
- Freedom of Information Act (1976 PA 422) | MML Factsheet (2016)
- State Ethics Act (1973 PA 196)
- Prohibitions on Public Contracts (1968 PA 317) | MML Factsheet (2016)
- Commercial Redevelopment Act (1978 PA 255) | MEDC Factsheet (2021)

Online VOCC Documents

- Planning Commission Rules of Procedure | Parliamentary Motions Guide
- VOCC DDA Plan (2012)
- VOCC Parks and Recreation Master Plan 2022 – 2026 (2021)
- VOCC Zoning Ordinance
- VOCC Downtown Action Agenda (2000)

VOCC Zip Drive Files

- VOCC Asset Management Plans
- VOCC Capital Improvement Plan
- VOCC Employee Personnel Policies
- VOCC Marketing Strategy
- VOCC Public Participation Plan
- VOCC Training Strategy
- Planning Commission Annual Report
- Cass City History
- Recent Board Minutes: Council | DDA/EDC | Planning Commission | ZBA
- Recent Board Packets
- Recently Passed Ordinances

Additional Resources

- MEDC’s Redevelopment Ready Communities
- Michigan Municipal League
- Michigan Association of Planning
- MML’s Planning Commissioners Handbook
- Rawson Memorial Library (Training Materials Available)
- Intergovernmental Cooperation: Elkland Township | Tuscola County | State of Michigan
- Cass City Chamber of Commerce