

Village Council Orientation Checklist

Michigan Public Acts

- [General Law Village Act \(1895 PA 3\)](#) | [MML Handbook for GLV Officials \(2017\)](#)
- [Open Meetings Act \(1976 PA 276\)](#) | [MML Factsheet \(2016\)](#)
- [Freedom of Information Act \(1976 PA 422\)](#) | [MML Factsheet \(2016\)](#)
- [State Ethics Act \(1973 PA 196\)](#)
- [Prohibitions on Public Contracts \(1968 PA 317\)](#) | [MML Factsheet \(2016\)](#)
- [Michigan Planning Enabling Act \(2008 PA 33\)](#) | [MAP/MEDC Factsheet \(2020\)](#)
- [Commercial Redevelopment Act \(1978 PA 255\)](#) | [MEDC Factsheet \(2021\)](#)
- [Plant Rehabilitation & Industrial Development Districts \(1974 PA 198\)](#) | [MEDC Factsheet \(2018\)](#)

Online VOCC Documents

- Village Council Rules of Procedure | [Parliamentary Motions Guide](#)
- [VOCC DDA Plan \(2012\)](#)
- [VOCC Master Plan 2019 – 2024 \(2019\)](#)
- [VOCC Parks and Recreation Master Plan 2022 – 2026 \(2021\)](#)
- [VOCC Zoning Ordinance](#)
- [VOCC Downtown Action Agenda \(2000\)](#)
- [VOCC Economic Development Plan 2021 – 2025 \(2021\)](#)

VOCC Zip Drive Files

- VOCC Asset Management Plans
- VOCC Capital Improvement Plan
- VOCC Employee Personnel Policies
- VOCC Marketing Strategy
- VOCC Public Participation Plan
- VOCC Training Strategy
- Planning Commission Annual Report
- Cass City History
- Recent Board Minutes: Council | DDA/EDC | Planning Commission | ZBA
- Recent Board Packets
- Recently Passed Ordinances

Additional Resources

- [MEDC's Redevelopment Ready Communities](#)
- [Michigan Municipal League](#)
- [Michigan Association of Planning](#)
- [MML's Planning Commissioners Handbook](#)
- [Rawson Memorial Library](#) (Training Materials Available)
- Intergovernmental Cooperation: [Elkland Township](#) | [Tuscola County](#) | [State of Michigan](#)
- [Cass City Chamber of Commerce](#)