

Questions and Answers July 22-July 28, 2023

1. **Is there a Public Participation Form?**

Yes, there is a Public Participation Form which has been added to the CDBG-DR web site.

2. **Is it necessary to list all the CDBG grant projects which may not be closed out on the application?**

No, there is no need to list all the projects. What can be done is to list a year and the number of projects that are open/underway. For example, 2019 - seven projects, 2020 - 16 projects.

3. **There was a question about the anti-displacement plan for a participating jurisdiction. There was a concern that perhaps the community did not have a plan.**

It was communicated that a community that receives federal funding should have an anti-displacement plan. A plan that was passed previously can be used. The current plan may be of a different name.

4. **In the application there is a question regarding listing jurisdictions that will benefit from a particular project.**

The community that is submitting the application should be listed. The second question in the application - the community should be listed along with any communities which might benefit, for example City of Glenco/County of Morris.

5. **Should a Certified Grant Administrator (CGA) be engaged before the application is submitted?**

No, a Certified Grant Administrator should not be engaged until a community knows that a project will be funded. For purposes of an estimate, a placeholder of \$25,000 in the application Budget should be utilized for the Certified Grant Administrator cost.

6. **How should FEMA projects be handled when documenting the application form?**

HUD CDBG-DR can be utilized as match to a FEMA funded project. The amount of the FEMA grant should be recorded in the application budget, as well as, the amount of the CDBG-DR requested. If a FEMA project was denied or if components were denied by FEMA, that information should be clear in the budget. The reason for FEMA denial should be in the project write-up and description.

7. **Is there a Sample Authorizing Resolution template?**

Yes, a sample authorizing resolution template has been added to the CDBG-DR web site.

8. **If a current Citizen Participation Plan does not have all the requirements in it, does a new plan need to be developed and approved?**

Not necessarily. A community should look at their previously federal funded projects or other programmatic initiatives which require a citizen participation plan. In some cases, the missing item might be in other documents. The community should submit what it has and MEDC staff will work with the community, if need be, regarding the plan and missing information.